These Terms and Conditions are governed by the law in force in the country in which the printer's premises are located and the parties submit to the non-exclusive jurisdiction of the courts of that country and any courts which may hear appeals from those courts in respect of any proceedings in connection with these Terms and Conditions.

# 9 VALUE ADDED TAX AND GOODS AND SERVICES TAX

9.1 All amounts are VAT/GST inclusive amounts where applicable
Unless otherwise stated, all amounts expressed or described in these
Terms and Conditions are VAT/GST inclusive amounts.

9.2 Out of pocket expenses are VAT/GST inclusive where applicable
All out of pocket expenses referred to in these Terms and Conditions are VAT/GST inclusive out of pocket expenses.

9.3 Printer to assist Customer
The printer will do all things
reasonably available to it to assist the
customer to claim on a timely basis
any input tax credits (if any) the
customer may be entitled to claim for
any acquisition of goods and services
from the printer. This includes the
printer maintaining its registered
status for VAT/GST purposes, and
issuing tax invoices for supplies made
under these Terms and Conditions on
a timely basis as reasonably
requested by the customer.

- (i) warrants that the customer has copyright in or a license to authorize the printer to reproduce, all artistic and literary works supplied by the customer to the printer for the purposes of the Order and the customer hereby expressly authorizes the printer to reproduce all and any of such works for the purposes aforesaid;
- atoresaid;
  (ii) hereby indemnifies and agrees to keep indemnified the printer against all liability, losses or expenses incurred by the printer in relation to or in any way directly or indirectly connected with any breach of copyright or of any rights in relation to copyright in such literary and artistic works supplied as aforesaid; and
- (c) The customer is hereby granted a non-exclusive license to use the copyright in any literary and/or artistic works authored by the printer for the purposes of the Order. However the exercise of such license shall be conditional upon the printer having received all monies due to the printer under these Terms and Conditions.

#### 8.10 Ideas

The customer must keep confidential and not use any ideas communicated by the printer to the customer without the printer's written consent.

8.11 Electronic/magnetic media
All disks, tapes, compact disks or
other media (other than media
supplied by the customer) used by the
printer to store data for the purposes

of completing the Order are the property of the printer. The customer cannot require the printer to supply to the customer any data so stored. In the event that the printer does supply any data so stored or created the printer may charge for supplying such data to the customer.

8.12 Storage of electronic data
The printer will not be responsible for storing any data on disks, tapes, compact disks or other media when the Order has been completed. If the printer agrees to store such data, the printer may charge for doing so.

#### 8.13 No Waiver

A power or right is not waived solely because the party entitled to exercise that power or right does not do so. A single exercise of a power or right will not preclude any other or further exercise of that power or right or of any other power or right. A power or right may only be waived in writing, signed by the party to be bound by the waiver.

# 8.14 Severability

Any provision in these Terms and Conditions, which is invalid or unenforceable in any jurisdiction, must be read down for the purposes of that jurisdiction, if possible, so as to be valid and enforceable. If that provision cannot be read down then it is capable of being severed to the extent of the invalidity or unenforceability without affecting the remaining provisions of these Terms and Conditions or affecting the validity or enforceability of that provision in any other jurisdiction.

8.15 Governing law and jurisdiction

(including typefaces, bromides, film, plates, ornaments or artwork) and/or services not normally stocked or supplied by the printer from a third party in order to carry out the customer's instructions:

- (a) The printer will not be liable for any breach of these Terms and Conditions if that breach is a result of or is connected with the supply by the third party of such goods and/or services.
- (b) The printer acquires such goods and/or services as agent for the customer and not as principal and will have no liability to the customer in relation to the supply of those goods and/or services. Any claim by the customer in relation to the supply of those goods and/or services must be made directly against the third party.
- (c) The customer must pay for such goods and/or services.
- (d) Property in any such goods obtained from a third party and incorporated into the Goods passes to the printer at the time of incorporation.
- 8.5 Material supplied by customer If the printer and the customer agree that the customer is responsible for supplying materials or equipment for the purposes of the Order:
- (a) The customer must supply sufficient quantities of materials to allow for spoilage, such quantity to be specified by the printer.
- (b) The printer will not normally count or check the materials and if requested by the customer to do so, may charge for counting or checking.(c) The printer will not be responsible for any defects in the Goods which are caused by defects in or the

unsuitability of materials or

equipment supplied by the customer. (d) Property in any materials supplied by the customer and incorporated into the Goods passes to the printer at the time of incorporation.

8.6 Property left with printer
If the customer leaves property in the printer's possession without specific instructions as to what is to be done with it, the printer may, 12 months after gaining possession of the property, dispose of or sell the property and retain any proceeds of sale as compensation for holding and handling the property.

8.7 Responsibility to insure
The printer has no obligation to insure any property of the customer in the printer's possession. The customer must pay the cost of any insurance arranged by the printer at the request of the customer.

8.8 Ancillary materials
Unless the printer and customer
agree otherwise, drawings, sketches,
paintings, photographs, designs,
typesetting, dummies, models,
negatives, positives, blocks,
engravings, stencils, dies, plates or
cylinders, electros, stereos, discs,
tapes, compact discs, or other media
or data and other material produced
by the printer in the course of or in
preparation for performing the Order
(whether or not in fact used for the
purposes of performing the Order)
are the property of the printer.

# 8.9 Copyright

- (a) Copyright in all artistic and literary works authored by the printer shall be the property of the printer.
- (b) The customer:

# 7.6 Customer's property

Subject to clause 7.5, the printer will not be liable for the damage, loss or destruction of any property of the customer in the printer's possession unless the loss or damage is due to the failure of the printer to exercise due care and skill in handling or storing the property.

# 7.7 Force Majeure

The printer will have no liability to the customer in relation to any loss, damage or expense caused by the printer's failure to complete the Order or to deliver the Goods as a result of fire, flood, tempest, earthquake, riot, civil disturbance, theft, crime, strike, lockout, breakdown, war, the inability of the printer's normal suppliers to supply necessary materials or any other matter beyond the printer's control.

#### 8. GENERAL MATTERS

# 8.1 Periodicals

If the contract between the printer and customer relates to more than one issue of a periodical:

- (a) Each issue will, for the purposes of these Terms and Conditions, be considered to be one Order.
- b) Subject to sub-clause (c), a party may not terminate a contract to which these Terms and Conditions apply unless:
  - (i) in the case of periodicals published weekly or more frequently, that party has given 4 weeks' notice of that party's intention to terminate the contract;
  - (ii) in the case of periodicals published fortnightly or more

frequently (but less frequently than weekly), that party has given 8 weeks' notice of that party's intention to terminate the contract;

(iii) in the case of periodicals published less frequently than fortnightly, that party has given 13 weeks' notice of that party's intention to terminate the contract.

(c) Notwithstanding sub-clause (b), the printer may terminate the contract at any time if the customer is in breach of any provision of these Terms and Conditions relating to payment.

# 8.2 Alterations to style etc.

If, before the Quote is prepared, the customer does not give the printer specific instructions in relation to style, type or layout:

(a) the printer may use any style, type and layout which, in the printer's opinion, is appropriate; and (b) the printer may charge an additional amount for any additional work required to be done (including the production of additional proofs) as a result of the customer subsequently altering the style, type or layout used by the printer.

#### 8.3 Overset

The customer must pay for overset matter (being matter produced on the customer's instructions but not used in a publication for which it was intended). The customer may instruct the printer to retain overset matter for future issues of the publication or to discard the overset matter.

8.4 Outside work

If the printer has to obtain goods

#### assignment.

#### 6.3 General lien

The printer shall, in respect of all sums owed by the customer to the printer hereunder, have a general lien on all property of the customer in the printer's possession and may, after 14 days' notice to the customer, sell that property and apply the proceeds (net of any sale costs) in satisfaction of all or any part of the sums owed. In the event that any of the customer's property held by the printer as aforesaid enjoys copyright protection in favour of the customer, the customer hereby grants to the printer a license to exercise the rights conferred on the printer under this clause.

# 7. LIABILITY

# 7.1 Proofs

If the printer submits to the customer a proof of the Goods the printer will not be responsible for any errors in the Goods, which appeared in the proof, and which were not corrected by the customer before the Order was completed.

# 7.2 Non-excludable Rights

The parties acknowledge that, under applicable Indonesian laws, certain conditions and warranties may be implied in these Terms and Conditions and there are rights and remedies conferred on the customer in relation to the provision of the Goods or of services which cannot be excluded, restricted or modified by agreement ("Non-excludable Rights").

# 7.3 Disclaimer of Liability The printer disclaims all conditions and warranties expressed or implied,

and all rights and remedies conferred on the customer, by statute, equity, trade, custom or usage or otherwise and all those conditions and warranties and all those rights and remedies are excluded other than any Non-excludable Rights. To the extent permitted by law, the liability of the printer for a breach of a Non-excludable Right is limited, at the printer's option, to the supplying of the Goods and/or any services again or payment of the cost of having the Goods and/or any services supplied again.

#### 7.4 Indirect losses

Notwithstanding any other provision of these Terms and Conditions, the printer is in no circumstance (whatever the cause) liable in contract, tort (including, without limitation, negligence or breach of statutory duty) or otherwise to compensate the customer for:

- a) any increased costs or expenses;(b) any loss of profit, revenue,business, contracts or anticipated
- business, contracts or anticipal savings;
- (c) any loss or expense resulting from a claim by a third party; or (d) any special, indirect or consequential loss or damage of any nature whatsoever caused by the printer's failure to complete or delay in completing the Order or to deliver the Goods.

#### 7.5 Electronic data

Without limiting the generality of the foregoing clauses, the printer will not be liable to the customer for loss, however caused, of any data stored on disks, tapes, compact disks or other media supplied by the customer to the printer.

as agreed by the printer and the customer. Unless otherwise stated, all payment shall be in Indonesian Rupiah.

#### 5.3 Interest

The printer may charge interest at the Interest Rate on amounts not paid within the time specified in clause 5.1.

- 5.4 Advance and progress payments
  a) The printer may issue an invoice for the amount of the Estimate before commencing the Order where the printer has not previously carried out work for the customer or where the printer considers it otherwise prudent to do so:
- (b) The printer may, in the event that the printer is of the view that completing the Order will take more than a month, at any time before the Order is completed, issue one or more invoices for a proportion of the amount of the Estimate (the proportion to be at the printer's discretion) and require that proportion of the Estimate to be paid in advance of any further work being done.
- (c) If the Order is suspended for more than 30 days at the request of the customer or as a result of something for which the customer is responsible, the printer may issue an invoice for a particular sum (to be specified by the printer) for the work already done and for other costs incurred by the printer (such as storage costs).

# 6. NON-PAYMENT

# 6.1 Damages

The customer must pay to the printer any costs, expenses or losses incurred by the printer as a result of the customer's failure to pay to the printer all sums outstanding from the customer to the printer (including, without limiting the generality of the obligation set out in this clause, any debt collection and legal costs).

# 6.2 Retention of title

- (a) Until the customer has paid all amounts outstanding in relation to the Goods and any other goods supplied by the printer to the customer, title and property in the Goods shall not pass from the printer to the customer.
- (b) If the Goods are in the customer's possession, the customer shall hold the Goods as trustee for the printer and must store the Goods so that they are clearly identifiable as the property of the printer.
- (c) The printer may call for and recover possession of the Goods (for which purposes the printer's employees or agents may enter the customer's premises and take possession of the Goods without liability to the customer) and the customer must deliver the Goods to the printer if so directed by the printer.
- (d) The customer may, in the ordinary course of the customer's business, sell the Goods to a third party but:
  - (i) the proceeds of sale to the third party shall be held by the customer as trustee for the printer and the customer shall account to the printer for those sums; and (ii) if the printer requires, the customer shall assign to the printer the customer's claim against the third party and shall execute all documents necessary to effect that

- (a) fees for any preliminary work performed at the customer's request;(b) fees for additional work required to be done as a result of the customer changing his, her or its instructions;(c) fees for having to work from poor copy;
- (d) fees for work which involves tables or foreign language and which was not notified to the printer before the Quote was prepared;
- (e) fees for additional work required to be done as a result of author's corrections, including repagination or reformatting;
- (f) fees and other charges for work required to be done urgently, including any overtime costs;
- (g) fees for handling or storing material or equipment supplied by the customer for the purposes of the Order:
- (h) fees for changing or correcting, in order to ensure that the Goods are properly produced, any plates, film, bromides, artwork or any document including computer files supplied for the purposes of the Order by the customer:
- (i) freight costs and charges if applicable;
- (j) other charges, fees or disbursements referred to in these Terms and Conditions and not specified in this clause.

#### 4. DELIVERY

# 4.1 Notification

The printer shall notify the customer when the Goods are ready for collection.

# 4.2 Collection

The customer must collect the Goods from the printer's premises upon being notified by the printer that the

Goods are ready for collection. If the printer agrees to deliver the Goods the customer shall bear all freight costs and charges of such delivery.

#### 4.3 Rejection

Subject to clause 7.1 the customer may only reject the Goods if they do not comply with the customer's instructions. If the customer wishes to reject the Goods, the customer must notify the printer of the rejection:

(a) if the printer agrees to deliver the Goods to the customer's premises – within 7 days of delivery (or such other time as is mutually agreed);

b) otherwise – within 7 days of notification that the Goods are ready for collection (or such other time as is mutually agreed).

#### 4.4 Risk

The risk in the Goods passes to the customer:

- (a) if the printer delivers the Goods to the customer's premises – at the time of delivery;
- (b) otherwise at the time the printer notifies the customer that the Goods are ready for collection. If the customer is entitled to reject the Goods and rejects the Goods in accordance with these Terms and Conditions, risk reverts to the printer at the time the customer notifies the printer that the Goods are rejected.

#### 5. PAYMENT

5.1 Time for payment
Payment shall be COD unless
otherwise stated in writing.

#### 5.2 Method of payment

Payment for the Order is to be made by the customer by cash, cheque credit or any other form of payment grammatical form of that expression has a corresponding meaning; (e) a reference to a period of time (including, without limitation, a year, a quarter, a month and a day) is to a calendar period.

# 1.4 Headings

In these Terms and Conditions, headings are for convenient reference only and do not affect interpretation.

# 1.5 Business Day

If the day on which any act, matter or thing is to be done under this agreement is not a Business Day, that act, matter or thing:

- (a) if it involves a payment other than a payment which is due on demand, must be done on the preceding Business Day; and
- (b) in all other cases, may be done on the next Business Day.

## 2. QUOTES

2.1 Printer to supply quote
The printer may if requested by the
Customer, give the customer a quote
specifying:

- (a) the work required to be done in order to fulfill the customer's instructions; and
- (b) an estimate of the printer's charge for the performance of such work.
- 2.2 Acceptance by customer Where the printer has given the customer a Quote:
- (a) The printer need not commence work until the Quote has been accepted by the customer.
- (b) The customer may accept the Quote by instructing (orally or in writing) the printer to commence work.
- (c) Acceptance by the customer of the

Quote, whether express or implied, will constitute acceptance by the customer of these Terms and Conditions.

2.3 Quote evidence of instructions
If the customer accepts the Quote,
the subject of the quote (the work)
shall be carried out and the customer
shall pay for the work in accordance
with the Quote and these Terms and
Conditions.

# 2.4 Printer may revise Estimate

The printer may amend the Estimate before the Order has been completed to take into account any rise or fall in the cost of performing the Order and the printer shall notify the customer of such amendment prior to the amendment. Upon the printer giving the customer notification of such amendment such amended estimate shall be and be deemed to be the Estimate for the purposes of these Terms and Conditions.

#### 3. CHARGES

#### 3.1 Invoice

Subject to clause 5.3, when the Order has been completed, the printer will issue an invoice to the customer for the amount of the Estimate or, if no Estimate was made, for an amount representing the Printer's Charge for the work done in filling the Order, and for any of the other charges specified in clause 3.2.

#### 3.2 Additional Charges

In addition to the amount of the Estimate, or where no Estimate was given, in addition to the amount representing the Printer's Charge for the work done, the printer may charge to the customer:



# Terms of Trade

#### 1. INTRODUCTION

1.1 Application of these Terms and Conditions

These Terms and Conditions are incorporated into any contract between the printer and customer for the supply of goods and/or services by the printer to the customer.

# 1.2 Interpretation

In these Terms and Conditions: "Additional Work" includes all work undertaken by the printer as a consequence of the customer's variation, alteration or modification of its instructions in relation to the Order:

"Business Day" means a day on which banks are open for general banking business in the country where the printer is located;

"Estimate" means the estimate referred to in sub-clause 2.1(b); "Freight Costs and Charge" includes all costs and expenses incurred by the printer in removing the Goods from its premises, whether by way of actual or attempted delivery to the customer or otherwise;

"Goods" means all present and after acquired goods produced by the printer under an Order; "VAT" means Value Added Tax; "GST" means Goods and Services Tax; "Interest Rate" means a rate 2 pct. higher than the Cash Target Rate as fixed by Bank Indonesia;

"Order" means the work required to be done in order to fulfill the customer's instructions;

"Preliminary Work" means any and all work performed by the printer at the customer's express or implied request, the performance of which work was necessary to enable the Order to be commenced and which work was not within the reasonable contemplation of the printer at the time when the printer supplied the Estimate;

"Printer's Charge" refers in each case to the standard or usual fee charged by the printer from time to time in respect of the Order;

"Quote" means the quote described in clause 2.1.

#### 1.3 General

In these Terms and Conditions, unless the context otherwise requires:

- (a) the singular includes the plural and vice versa;
- (b) a reference to a clause is a reference to a clause of these Terms and Conditions;
- (c) a reference to a party to these Terms and Conditions or any other document or arrangement includes that party's executors, administrators, successors and permitted assigns; (d) where an expression is defined, another part of speech or